

**This information has been copied from Apple Computer's Macintosh Help menu, and refers mainly to Macintosh computer keyboards.**

Many of the shortcuts work with the EkaPad when the EkaPad is plugged into a Macintosh. Note: All of the shortcuts should work with the EkaPad. However, no one at EkaTetra has tried all of them yet.  
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## Using the keyboard to perform actions

You can use your keyboard to perform many of the same actions you perform using the mouse. With full keyboard access, you use the Tab key, arrow keys, and Space bar to move to and select or activate items on the screen.

You can use your keyboard to select menus; icons in the Finder, Dock, and application toolbars; and items in windows and dialogs. Selected items are highlighted. You can specify whether you want to use the keyboard to select only text boxes and lists in a window, or all the controls in the window.

### To choose what can be accessed with the keyboard:

1. Choose Apple menu > System Preferences and click Keyboard & Mouse.
  2. Click Keyboard Shortcuts.
- Select the "Text boxes and lists only" button or the "All controls" button.

## Full keyboard access shortcuts for interacting with items

Full keyboard access lets you use your keyboard to navigate and interact with items on the screen. Use these keyboard shortcuts to select and activate controls.

Action	Shortcut
Move to the next control	Tab
Move to the next control when a text field is selected	Control-Tab
Move to the adjacent item in a list, tab group, or menu	Arrow keys
Move sliders and spin buttons	Arrow keys
Move to a control adjacent to the text field	Control-arrow keys
Select the highlighted item	Space bar
Click the default button or perform the default action	Return or Enter
Click the Cancel button	Esc
Close a menu without choosing an item	Esc
Reverse the order of moving the highlight	Shift-another key (for example, the Tab key)

## Full keyboard navigation keyboard shortcuts

Use these keyboard shortcuts to access the menu bar, Dock, and other areas on the screen. In the Keyboard Shortcuts pane of Keyboard & Mouse preferences, you can choose to move the keyboard focus to text boxes and lists only, or to all controls.

Action	Shortcut
Move to the menu bar	Control-F2
Move to the Dock	Control-F3
Move to the active window or the next window behind it	Control-F4
Move to the toolbar of the active window	Control-F5
Move to a floating window (for example, the Font panel or Color window)	Control-F6
Move to the next window in the active application	Command-accent (`)
Move to the previous window in the active application	Command-tilde (~)
Change the current full keyboard access setting (text boxes and lists, or all controls)	Control-F7
Move to the window's drawer	Command-Option-accent (`)
Move to the status menus in the menu bar	Control-F8
Show or hide the Character Palette	Command-Option-T

## Keyboard shortcuts for Universal Access features

Use these keyboard shortcuts to turn the accessibility features in Universal Access preferences on or off.

Action	Shortcut
Turn zoom on or off	⌘-Option-8
Zoom in	⌘-Option-equal sign (=)
Zoom out	⌘-Option-hyphen (-)
Switch to white-on-black or black-on-	⌘-Option-Control-8

white

Turn Sticky Keys on or off	Press the Shift key five times. (You must first turn on this shortcut in the Keyboard pane of Universal Access preferences.)
Turn Mouse Keys on or off	Press the Option key five times. (You must first turn on this shortcut in the Mouse pane of Universal Access preferences.)
Turn VoiceOver on or off	⌘-F5 (If you are using an iBook or PowerBook, you must also press the Fn key.)
Open VoiceOver Utility	Control-Option-F8 (when VoiceOver is turned on)

## Seeing all your windows at once

Exposé provides three ways to temporarily arrange windows on your computer to help you find things. You can show all of your open windows at once, show just the windows in the application you're using, or hide all the windows so that you can see the desktop.

### The default methods for temporarily arranging windows are:

- . To see all your open windows, press the F9 key.
- 0. To see all the open windows in your current application, press the F10 key. As you're viewing the miniaturized windows, you can switch which application's windows you're viewing by pressing Tab.
- 0. To hide all the open windows so that you can see the desktop, press the F11 key.

## Shortcuts for dialogs

Use these shortcuts when working with a dialog.

Action	Shortcut
Select the next area of the dialog	Tab
Click the default button	Return or Enter
Close the dialog (either)	Escape ⌘-period (.)
Select folders above or below the current item (Save and Open dialogs)	Up Arrow and Down Arrow
Scroll list up	Page up
Scroll list down	Page down
Open Go To Folder dialog to specify a path	⌘-Shift-G

## Shortcuts for freezes

Use these shortcuts if your computer appears to "freeze."

Action	Shortcut
Stop a process	⌘-period (.)
Force an application to quit	⌘-Option-Escape
Turn off your computer	Power key
Force some computers to shut down or restart	⌘-Option-Shift-Power key
Force the computer to restart	⌘-Control-Power key

## Shortcuts for menus

You can select items from an application's menus without moving your hands from the keyboard.

Action	Shortcut
Move to the menu bar	Control-F2
Move from menu to menu	Left and Right Arrow keys
Move to menu items in the selected menu	Up and Down Arrow keys
Jump to a menu item in the selected menu	Type its name
Select a menu item	Return

## Shortcuts for Spotlight

Use these shortcuts to search for items with Spotlight. You can change them in Spotlight preferences.

Action	Shortcut
Open the Spotlight menu	Command-Space
Open the Spotlight window	Command-Option-Space

Use these shortcuts to select items in the Spotlight menu.

Action	Shortcut
Open the top hit	Command-Return
Move to the first item in the next category	Command-Up Arrow

Move to the first item in the previous category	Command–Down Arrow
Move to the first item in the menu	Control–Up Arrow
Move to the last item in the menu	Control–Down Arrow
Display an item in the Finder	Command–click it

## Shortcuts for starting up

Use these shortcuts when you start up your computer.

Action	Shortcut
Prevent automatic login	When you see the progress indicator (looks like a spinning gear), hold down the left Shift key.
Prevent Login Items and Finder windows from opening when logging in	After clicking the Login button at the login screen, hold down the Shift key.
Start up from a CD	C
Start up from the default NetBoot disk image	N
Start up in Target Disk Mode	T
Select a startup disk (on some computers)	Option (To open the optical drive when choosing a startup disk, press Command–period.)
Start up using Mac OS X rather than Mac OS 9 (if both are on the same volume)	⌘–X
Eject removable disks	Hold down the mouse button.
Reset Parameter RAM	⌘–Option–P–R
Show detailed status messages (verbose mode)	⌘–V
Start up in single user mode	⌘–S
Start up in Safe Mode (Only essential Mac OS X items are started. Some features and applications might not work correctly.)	Hold down the Shift key immediately after the startup tone, and release when you see the progress indicator (looks like a spinning gear).

## Symbols for special keys

The symbols below appear in menus and represent special keys that are used in keyboard shortcuts. Some of these symbols also appear in the help. If you turn on Sticky Keys in the Keyboard pane of Universal Access preferences, you see the Command, Shift, Option, and Control key symbols on your screen when you press these keys.

Key	Symbol
Command	
Shift	
Option	
Enter	
Return	
Control	
Up Arrow	
Down Arrow	
Right Arrow	
Left Arrow	
Page Up	
Page Down	
Top (Home)	
Escape (Esc)	
End	
Delete	
Forward Delete	